



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

November 9, 2000

Ralph L. De Panfilis, Treasurer
Christopher Shays for Congress Committee
132 East Putnam Avenue
Cos Cob, CT 06807

Identification Number: C00215699

Reference: July Quarterly (6/21/00-6/30/00) and 12 Day Pre-Convention (4/1/00-6/20/00) Reports

Dear Mr. De Panfilis:

This letter is to inform you that as of November 8, 2000, the Commission has not received your response to our requests for additional information dated October 18, 2000. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

An adequate response must be received at the Commission by November 29, 2000. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions regarding this matter, please contact Lisa Simpson on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Gibson", is written over the typed name.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures